



Who are we?

The Health and Wellbeing Board is the forum where representatives of the Council, NHS and Third Sector hold discussions and make decisions on the health and wellbeing of the people of Brighton & Hove. Meetings are open to the public and everyone is welcome.

Where and when is the Board meeting?

This next meeting will be held in the Council Chamber of Hove Town Hall on Tuesday 9th December 2014, starting at 4pm. It will last about two and a half hours.

There is public seating and observers can take part in an informal question and answer session with the Board prior to the formal meeting, starting at 3.30pm and they can leave when they wish.

What is being discussed?

There are eight main items on the agenda:

- Joint Strategic Needs Assessment Update
- Mental Health Crisis Care Concordat – Action Plan and Declaration of Support
- CCG Draft Commissioning Intentions
- Early Help and the Stronger Families, Stronger Communities Programme
- Brighton and Hove Winter Preparedness and NHS Capacity Planning Arrangements 2014
- Better Care Plan Fund – Update
- Housing Adaptations Update
- GP Surgery Provision in Brighton and Hove

What decisions are being made?

- The Board will note its duty to publish a Joint Strategic Needs Assessment (JSNA) under the 2012 Health and Social Care Act and approve publication of the 2014 JSNA summary updates;

- The Board will consider the approval of the Action Plan relating to the Mental Health Crisis Care Concordat;
- The Board will note the draft commissioning intentions of the CCG for 2015-2016 and consider whether they take proper account of the Joint Health and Wellbeing Strategy and JSNA;
- The Board will consider the recommendations to proceed to the next stage of the Early Help Partnership Strategy (priority 2), to support the council's decision to become an 'Early Starter' for the expended national Troubled Families programme and agree to hold discussions about the 'health offer' to the Troubled Families programme;
- The Board will note the plans to ensure that Brighton and Hove is prepared for 'winter'.
- The Board will noted the progress made to the Better Care Fund Plan;
- The Board will consider the recommendation of the Housing Committee to agree to monitor the allocation of the Disabled Facilities Grant under the Better Care Fund;
- The Board will consider a letter from Councillor Morgan regarding the provision of GP surgeries in Brighton and Hove and the response from NHS England.

Health & Wellbeing Board
9 December 2014
4.00pm
Council Chamber, Hove Town Hall

Who is invited:

J Kitcat (Chair), K Norman (Opposition Spokesperson), Jarrett, Morgan and G Theobald

Dr Xavier Nalletamby (Brighton and Hove Clinical Commissioning Group), Geraldine Hoban (Brighton and Hove Clinical Commissioning Group), Dr Christa Beesley (Brighton and Hove Clinical Commissioning Group), Dr Jonny Coxon (Brighton and Hove Clinical Commissioning Group) and Dr George Mack (Brighton and Hove Clinical Commissioning Group)

Denise D'Souza (Statutory Director of Adult Services), Dr Tom Scanlon (Director of Public Health), Pinaki Ghoshal (Statutory Director of Children's Services), Frances McCabe (Healthwatch), Graham Bartlett (Brighton & Hove Local Safeguarding Children's Board) and Fiona Harris (NHS England)

Who is unable to attend:

No notifications of absence were received prior to the time of printing the agenda papers.

Contact: **Caroline De Marco**
Democratic Services Officer
01273 291063
caroline.demarco@brighton-hove.gcsx.gov.uk

This Agenda and all accompanying reports are printed on recycled paper

Date of Publication - Monday, 1 December 2014



AGENDA

Formal matters of procedure

This short formal part of the meeting is a statutory requirement of the Board

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42 Procedural Matters

The Chair of the Board will formally ask if anyone is attending to represent another member, and if anyone has a personal and/or financial interest in anything being discussed at the meeting. The Board will then consider whether any of the discussions to be held need to be in private.

43 Minutes

1 - 16

The Board will review the minutes of the last meeting held on the 14th October 2014, decide whether these are accurate and if so agree them (copy attached).

Contact: *Caroline De Marco* *Tel: 01273 291063*

44 Chair's Communications

The Chair of the Board will start the meeting with a short update on recent developments on health and wellbeing.

45 Formal Public Involvement

This is the part of the meeting when members of the public can formally ask questions of the Board or present a petition. These need to be notified to the Board in advance of the meeting. Ring the Secretary to the Board, Caroline DeMarco on 01273 291063 or send an email to caroline.demarco@brighton-hove.gcsx.gov.uk

The main agenda

46 Joint Strategic Needs Assessment Update

17 - 62

Report of the Director of Public Health (copy attached).

Contact: *Kate Gilchrist* *Tel: 01273 290457*
Ward Affected: *All Wards*



- 47 Mental Health Crisis Care Concordat - Action Plan and Declaration of Support** **63 - 98**
- Report of the Commissioning Manager (copy attached).
- Contact:* Anna McDevitt *Tel:* 01273 574841
Ward Affected: All Wards
- 48 CCG Draft Commissioning Intentions** **99 - 116**
- Report of the Chief Operating Officer (copy attached).
- Contact:* Geraldine Hoban *Tel:* 01273 574863
Ward Affected: All Wards
- 49 Early Help and the Stronger Families, Stronger Communities Programme** **117 - 126**
- Report of the Assistant Director, Stronger Families, Youth & Communities (copy attached).
- Contact:* Steve Barton *Tel:* 29-6105
Ward Affected: All Wards
- 50 Brighton and Hove Winter Preparedness and NHS Capacity Planning Arrangements 2014** **127 - 146**
- Joint report of Director of Public Health and the Chief Operating Officer of the Brighton & Hove Clinical Commissioning Group (copy attached).
- Contact:* Dr Tom Scanlon *Tel:* 01273 291480
Geraldine Hoban *Tel:* 01273 574863
Ward Affected: All Wards
- 51 Better Care Fund Plan Update** **147 - 158**
- Report of the Better Care Interim Programme Manager (copy attached).
- Contact:* Mark Hourston *Tel:* 01273 574608
Ward Affected: All Wards
- 52 Housing Adaptations Update** **159 - 162**
- Extract from the proceedings of the Housing Committee meeting held on the 10th September 2014 (copy attached).
- Contact:* Caroline De Marco *Tel:* 01273 291063

53 GP Surgery Provision

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| a | GP Surgery Provision
Letter from Councillor Morgan (copy attached). | 163 - 164 |
| b | GP Surgery Provision Response by NHS England
Response from NHS England to the letter from Councillor Morgan (copy attached). | 165 - 176 |

Public Involvement

The Health & Wellbeing Board actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.

If you wish to attend and have a mobility impairment or medical condition or medical condition that may require you to receive assisted escape in the event of a fire or other emergency, please contact the Democratic Services Team (Tel: 01273 291066) in advance of the meeting. Measures may then be put into place to enable your attendance and to ensure your safe evacuation from the building.



The Town Hall has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons please refer to the Access Notice in the agenda below.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

Fire / Emergency Evacuation Procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and

Do not re-enter the building until told that it is safe to do so.

1. Procedural Business

(a) Declaration of Substitutes: Where Members of the Board are unable to attend a meeting, a designated substitute for that Member may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members of the Board should seek advice from the Lawyer or Secretary preferably before the meeting.

(c) Exclusion of Press and Public: The Board will consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, that the press and public should be excluded from the meeting when any of the items are under consideration.

NOTE: Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available from the Secretary to the Board.